

FURTHER AND HIGHER EDUCATION (Degree, Diploma, BTEC, City & guilds, NVQ etc)

Institution	Dates	Full	PT	Subject	Pass Level or Grade

Qualifications and Training

Other relevant qualifications including membership of professional bodies

Relevant training and personal development *(State who provided training, duration and dates)*
Examples could include: short courses, skills training, external awards/activities, etc.

Current / latest employment

Name and address of current / most recent employer	Job title - Current / latest salary and any benefits Weekly hours
Date started in post	Date of leaving (<i>if relevant</i>)
Notice required	Reason for leaving
Main duties / responsibilities / achievements	

References

Normally, references will be requested for all candidates invited for interview, unless you ask us not to by ticking the "no" boxes below. This will not affect our decision to invite you for interview. However, references will need to be taken up at some stage if you are successful.

Please give the names and addresses of two people who would be willing to supply a reference about you, including your most recent employer (or teacher / tutor, where appropriate), who have known you during the past three years, if that is possible. Please also state in what capacity they know you.

Name Mrs	Name		
Address	Address		
Tel no	Tel no		
E-mail address	E-mail address		
Employer or Personal?	Employer or Personal?		
Organisation	Organisation		
May we contact them if we decide to invite you for interview?			
Yes	No	Yes	No
<i>(If "no", we will contact you for permission before requesting references)</i>			
Entitlement to work in the UK			
To comply with the Asylum and Immigration Act 1996 all prospective employees will be asked to supply evidence of eligibility to work in the UK. We will ask to see an appropriate official document (for example, a document showing your national insurance number, if you have one, your birth certificate, passport etc). Do not send these now. Further information will be sent to you if you are selected.			
Do you require a work permit to work in the UK?	Yes	No	
If you already have a work permit, please give the expiry date:			
Do you have a current driving licence?	Yes	No	
Give details of any penalties on your licence or convictions pending if driving is essential.			
Available to take up employment from:			

